

Thank you for your patience, as we work toward safely and gradually resuming operations at The Hurt Hub@Davidson. We want to reopen to our tenants, coworking community and staff, following the phased reopening plan outlined by NC Governor Roy Cooper.

**We will begin our reopening on Monday, Monday 11, adhering to the [guidelines set forth for Phase 1](#).** The Hurt Hub@Davidson will continue to follow state and local orders in managing risks against the spread of COVID-19.

In order to do this safely, we will be implementing the following protocol and guidelines. We ask for your cooperation and adherence to these measures. Remember that we are all responsible for our own well-being and safety. We are also in community with one another, so following these guidelines helps keep others healthy too.

***Members and tenants are permitted to return at their own discretion. Access cards will be turned back on effective Monday, May 11 at 6AM. You will have normal access 7 days a week, 6AM-11PM.***

- Only members, tenants and invited guests will be permitted in the building. You must meet your guest(s) at the front door to let them in.
- We are monitoring usage of our building to make sure that we do not exceed 20% of our total occupancy at any given time.
- No gatherings or meetings of more than 10 people will be permitted.
- Members are not permitted to bring children, pets, or others who are not engaged in business activities.
- Anyone who enters the building is **required to wear a face mask while using shared spaces** (e.g. bathrooms, social commons, Van Deman Innovation Lab, open and reserved desks, meeting rooms). Private offices and phone rooms are not included.
- Use **social distancing** protocol when interacting with anyone:
  - No handshakes or other physical contact.
  - Sit / work at least 6 feet apart.
  - Spread out and use all our space.
- No more than 2 people per private office.
- Open desks will be limited to 2 people per row. We will add signs to desks that should remain vacant.
- Only one person at a time is permitted behind the beverage bar in the front Social Commons. Please use careful social distancing in this area.
- **DO NOT come into the building** if you are feeling any symptoms of sickness, if someone in your household is feeling unwell, or if you've been in contact with anyone who is presumed positive to have COVID-19. **Quarantining is still the most effective way to contain any potential spread of the virus.**
- Our staff will continue to work from home for the majority of the week. We are available virtually Monday through Friday; see contact info below. We will be available in-person in half-day shifts throughout the week.

- Continue to direct packages to your home address, or if you plan to resume working at the Hub, please add your cell phone number to meet delivery at the front door.

### **What We are Doing to Maintain Sanitation**

- Regular housekeeping will continue every morning (M-F) before business hours - including bathrooms, common areas and surfaces.
- We will continue to stock cleaning supplies in all meeting rooms and phone rooms. We ask that you clean surfaces before and after you use those spaces.
- We will continue to stock hand sanitizer around the building. Use liberally!
- We will continue to use paper products in the beverage bar area. The beer tap will continue to be locked and out of service.
- We will continue to disinfect appliances, door handles, light switches and other common surfaces throughout the week.

### **What You Should Do to Maintain Health**

- **Wear a face mask** when using shared spaces.
- **Keep 6 feet apart** at all times.
- **Wash your hands** frequently (at least 20 seconds with soap and water).
- **Wipe down surfaces** with disinfectant products provided.

Thank you,  
The Hurt Hub Team